

## Gamma Gamma Chapter

### Financial Policies to clarify Chapter By Laws

#### Article IV. Finance

C. *“Travel expenses for the president, incoming president and other officers or members, when required, shall be paid for all Society sponsored activities. Expenses included may be room, meals, fees, and mileage at prevailing Society rates. Activities shall include State Convention, State Executive Board, Leadership Development Workshops and other meetings upon the approval of the Executive Board in accordance with the chapter financial policies.”* For Lambda State convention, a new member should be encouraged to share a room with the President at no cost to the new member (initiated within 12 months).

D. *“The chapter treasurer shall pay all bills upon presentation of the official voucher, including an itemized statement. Vouchers for expenses shall be submitted to Chapter Treasurer for reimbursement within 60 days of the expense or no later than June 1 of that fiscal year”.* Expenses of April and May need to be submitted by June 1. For expenses that occur within June, contact treasurer.

Re: May initiation/celebration dinner. Chapter funds shall be used to pay for dinners of

- initiates
- recruitment grant-in-aid recipient and parents
- literacy award winner
- invited Lambda State guests

Anne Fussell account is used for that designated recruitment grant recipient, her parents, and for Jon Fussell

#### Article VII. Committees B. Committee Structure

##### 2. Program Committee

##### b. Program planning responsibilities

- (4) “insure that approved stipends are paid to program presenters.”

Stipends will not be given to:

- any DKG member
- self-promoting businesses/services
- non-profit charities

## 5. Educational Excellence Committee

### c. Professional Affairs responsibilities

#### (5) Recruitment/Grant-in-aid recipient - ongoing support gatherings

The chapter will financially support current recruitment grant recipients for a support gathering of lunch or dinner once per year not to exceed \$30.00 per person. Members and any other participants will attend at their own cost.

The Anne Fussell account will be used for those designated recruitment grant recipients at support gatherings.

### d. Scholarship responsibilities

(3) *“award a Gamma Gamma scholarship for up to \$100.00 to a member for course work or workshop(s) taken for professional growth. The course/workshop must be taken between June 1<sup>st</sup> of the previous year and May 31<sup>st</sup> of the current year. Eligible members shall submit an application including their name, date of course/workshop, university or sponsoring institution, and course/workshop title to the committee chair by April 1<sup>st</sup>.”*

(Examples: To maintain or improve professional certification as CEU, CPDU, SLP, and SSW; or coursework/workshop toward an advanced degree in education)

(4) *“award a Love of Learning stipend for up to \$100.00 to a member for a class(es) or a workshop taken for personal growth. The class/workshop must be taken between June 1<sup>st</sup> of the previous year and May 31<sup>st</sup> of the current year. Eligible members shall submit an application including their name, date of class/workshop, university or sponsoring institution, and class/workshop title to the committee chair by April 1<sup>st</sup>.”*

(5) Insert Note: Committee should review the content of the application to verify the correct designation for either the Gamma Gamma scholarship or Love of Learning stipend. Names of applicants for each stipend should be entered into two separate random drawings. *“The Gamma Gamma scholarship and Love of Learning stipend shall be awarded at the May meeting by randomly selecting a name from those submitting the necessary information.”*